

**PRAKASH WOOLLEN & SYNTHETIC MILLS LIMITED**

**Policy on Archival of Documents**

# **PRAKASH WOOLLEN & SYNTHETIC MILLS LIMITED**

## *Policy on Archival of Documents*

### **1. BACKGROUND**

The Securities and Exchange Board of India has issued SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) on September 02, 2015 to be effective from December 01, 2015.

As per Regulation 30(8) of the Listing Regulations, the Company is required to disclose on its website all such events or information which is to be disclosed to the Stock Exchanges pursuant to this Regulation. All such disclosures shall be archived as per the Company’s Policy.

The Company is required to disclose the policy on its website.

### **EFFECTIVE DATE**

This Policy is effective from December 1, 2015.

### **2. DEFINITIONS**

#### **A. “Board of Directors” or “Board”**

**Board of Directors or Board** shall mean the Board of Directors of Prakash Woollen & Synthetic Mills Limited, as constituted from time to time.

#### **B. “Company”**

Company shall mean “Prakash Woollen & Synthetic Mills Limited”.

#### **C. “Policy”**

“Policy” means this Policy, as amended from time to time.

#### **D. “Listing Regulations”**

Listing Regulations shall mean Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”).

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### **3. ARCHIVAL REQUIREMENT**

All information or events which has been disclosed to stock exchange under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and disclosed by the Company on this website shall remain hosted for a minimum period of 5 years and thereafter, the information/documents may be deleted / removed from the website.

### **4. AMENDMENTS**

The Board may subject to the applicable laws amend any provision(s) or substitute any of the provision(s) with the new provision(s) or replace this policy entirely with a new policy. However, no such amendment or modification shall be inconsistent with the applicable provisions of any law for the time being in force.